

ST JOSEPH'S SCHOOL NELSON

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES OF ST JOSEPH'S SCHOOL NELSON
HELD IN THE STAFFROOM, ST JOSEPH'S SCHOOL, 199 COLLINGWOOD STREET, NELSON ON
MONDAY, 14 DECEMBER 2009 COMMENCING 7.30 PM

PRESENT:	Graham Warner (Chair), Mike Burton (Principal), Pauline Wallace, Peter Mclroy, Deborah Lott, Neil Benson, Martin Byrne
APOLOGIES:	Alec Louverdis, Father Raymond Soriano, Martin Byrne (lateness)
IN ATTENDANCE:	Kaye Odinot (Minute Secretary), Catrin Jacksties (Chair, PTA)
PRAYER:	Pauline Wallace
REFLECTION:	Graham Warner

WELCOME

Graham welcomed Catrin Jacksties to tonight's Board meeting. Catrin is Chairperson of the St Joseph's School PTA. This was the last meeting of the Board for 2009 and he thanked Trustees and Mike for their hard work during the year and asked Mike to pass on this thanks to the teachers.

MINUTES OF PREVIOUS MEETINGS

Mike apologised for omitting to send Trustees the November minutes.

Motion:

THAT the Minutes of Board of Trustees meeting held on 17 November 2009, as circulated and read by Trustees, be confirmed as a true and correct record.

(Peter Mclroy/ Mike Burton)

All in favour. Carried

MATTERS ARISING FROM MINUTES

Gerard enquired if the signed/approved minutes could be posted on the website. Graham could see any reason why not.

ICT

PTA / Laptops

Offer from PTA is \$12,000 for 2010, not ongoing as reported in the minutes.

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Cabling

Peter enquired if there was a timeline for the cabling. Mike said that MOE had offered funding to 10 schools in the region and St Joseph's was not included in this round. St Joseph's had met the criteria. When we were chosen Mike would immediately go to CSB who would negotiate on our behalf. All we can do now is wait. Fibre optic cabling would go from the server in the current office/staffroom block to the new Admin building.

FUNDING APPLICATION ON BEHALF OF THE PTA

The PTA's request for funding to NZCT had been returned today with a request that it be made through the Board.

Resolved at a meeting of the Board of Trustees of St Joseph's School Nelson held on Monday, 14 November 2009, to make application to New Zealand Community Trust for funding for the amount of four thousand, two hundred and forty nine dollars and 13 cents (\$4,249.13) for the purpose of purchasing a boys and girls soccer uniform for the students of St Joseph's School Nelson.

All in favour. Carried

STRATEGIC PLAN

Review of Annual Plan 2009

Early Childhood Centre – put forward to 2010 as this is still progressing and very much at the exploratory stage.

Community Partnership – draft was submitted to MOE and adopted.

Goals for Annual Plan 2010

Everything to be achieved in 2009 has been achieved.

Goals for 2011 would be set by the incoming elected Board (May 2010).

2010 Finance - Developing a sustainable model for developing ICT in the school.

Budget 2010

Martin spoke to the Budget. The school was budgeting for a profit in 2010.

Moved (Graham Warner) that the Budget as tabled by the Finance Committee be accepted.

All in favour. Carried

ICT/LAPTOPS

At the last meeting the Board accepted the PTA's offer for 12 laptops but the Board agreed they were to be managed within the school as a resource. The PTA had stipulated the 12 go to the Senior syndicate. The school had gone ahead and ordered 12 from the supplier which have now been returned. Graham will sort out with the PTA what the situation is. Mike

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commented that Rachel Wills had canvassed the staff on ICT positives and negatives and ICT in the school and from this the need for more laptops in the Junior School (Years 0-2, equating to 80-100 children) was identified. The ICT plan covers 5-13 years of age. We currently have 42 laptops (one pod = 6 laptops). These are currently allocated:

Seniors x 2 pods

Upper Middles x 2 pods

Lower Middles x 2 pods

Juniors x 1 pod

Peter said it is difficult to grapple with this long term as the benefit is always to have more and it is juggling the cost and their replacements.

CORRESPONDENCE

CSB – government initiative for ICT cabling. CSB advised that integrated schools will receive 68% for network upgrades. The remaining 32% will have to be found from other sources e.g. the Proprietor, Proprietor's Policy One Funding, other locally raised funding sources. Any invitation received by St Joseph's to be part of this initiative is to be forwarded to CSB. The school is looking to upgrade to Cat 6. CSB will be in contact as soon as further detail is available.

Alec Louverdis – advising his resignation from the BOT effective the 2010 election, unless a replacement is found prior at which point he would step down immediately.

BOARD ELECTIONS 2010

The recommended timeframe for elections to be completed was 7 May 2010 or prior.

Moved that St Joseph's School 2010 elections be held by postal ballot with the cut-off date being 7 May 2010.

Mike Burton / Pauline Wallace

All in favour. Carried

A Returning Officer will need to be appointed. Ron Mayes was the appointed Returning Officer for the last election. It was agreed that Mike see if Ron would be willing to do this again for 2010. The government will fund his remuneration to undertake this duty. This is included in the Operations grant.

YEAR 7 & 8 SCHOOL ROLL

Mike advised that the rolls would now have to be closed in the Senior school as maximum numbers had been achieved. This would mean the school could not take on either Preference or Non-Preference students. Keeping the senior school at three classrooms would give the School staffing flexibility. There are now 31 students in each senior classroom. The maximum number the school can take is 410.

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NEXT MEETING

Tuesday, 16 February 2010 at 7.30 pm

Prayer: Father Raymond
Reflection: Alec Louverdis

The meeting closed at 8.30 pm.

Approved By:

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Action Point

Mike to contact Ron Mayes regards Returning Officer for 2010 elections.

Graham to contact PTA Chairperson regards purchase of laptops.