

**ST JOSEPH'S SCHOOL NELSON  
PARENT TEACHER ASSOCIATION**

**Minutes of a Meeting of the PTA held in the School Staffroom, 199 Collingwood Street, Nelson on Wednesday, 10 March 2010, commencing 7.00 pm.**

**Present** Catrin Jacksties, Margaret Fern, Mandy Bowden, Clare van Eeden, Karen German, Anya Chisholm, Mike Burton, Chris Gladstone, Maureen Phillips, Kaye Odinot, Graham Warner (BOT Chair), Rachel Wills (Lower Middle Syndicate Teacher), Pauline Wallace (Upper Middle Syndicate Teacher), Gerard Praat (BOT Trustee), Deborah Lott (BOT Trustee), Ian Henbrey (Rm 6), Brenda Riley (Rm 8)

**Apologies** Anna Loach, Peter Chisholm, Cherie Simonsen

**1. WELCOME**

Maureen opened the meeting with a prayer and Catrin welcomed everyone to the AGM.

**2. MINUTES OF 2009 AGM**

*Moved (Anya Chisholm / Catrin Jacksties) that the Minutes of the AGM held 4 March 2009 be accepted as a true and accurate record. All in favour. Carried.*

**3. MATTERS ARISING FROM MINUTES**

Nil Matters Arising

**4. CHAIRPERSON'S REPORT**

Catrin read her Chairperson's report to the meeting. It is included in the Minute Book.

**5. PRINCIPAL'S REPORT**

Mike read his Principal's report to the meeting. It is included in the Minute Book.

*Moved (Mike Burton / Catrin Jacksties) that the Chairperson's Report and the Principal's Report be accepted. All in favour. Carried.*

**6. FINANCIAL REPORT**

Mandy Bowden, Treasurer, produced a Statement of Financial Performance for the year ended 31 December 2009 and the Statement of Changes in Financial Position for the year ended 31 December 2009. They are currently unaudited and it is hoped that Richards Woodhouse will continue to provide auditing services.

Total Income	\$38,479	2008	\$50,904
Total Expenditure	\$15,850	2009	\$69,822
Net Income/(Deficit)	\$22,629	2009	\$(18,918)

The Gala achieved a good result with gross income \$29,222 (2008: \$33,484) and net profit of \$20,562 (2008: \$24,599)

Bank Interest \$1,314 (2008: \$4,187) noting that 2007 & 2006 interest earned was around \$2K. Profit on wine sales was \$969 (2008: \$1,728) which was transferred to the Year 6 Camp.

Christmas BBQ made a small profit of \$175.  
Grant income generated revenue of \$1,146 (2008: \$5,324, 20207: \$5,000 stage). This went towards the purchase of netball posts and goals and soccer goals.  
Total expenditure was considerably less due to the large ICT costs incurred in December 2008.

Statement in Changes in Financial Position – The balance sheet shows that the fund is worth \$53,816 (2008: \$31,187).

An extra note and line is shown in the Balance Sheet this year to identify that the PTA are committed to setting aside \$12,000 as a reserve for future laptop replacements. The presentation of this could change slightly.

Last year we changed banks, moving from National Bank of NZ to SBS Bank.

**Moved** (Mandy Bowden / Catrin Jacksties) that the Financial Report for the year ended 31 December 2009 be accepted. **All in favour Carried.**

## 7. ELECTION OF OFFICERS

Chairperson:	Catrin Jacksties	Marg Fern/ Clare van Eeden
Vice Chairperson:	Clare van Eeden	Catrin Jacksties / Anya Chisholm
Treasurer:	Mandy Bowden	Catrin Jacksties / Anya Chisholm
Secretary:	Kaye Odinet	Chris Gladstone / Anya Chisholm

Funding Applications: Anna Loach

Committee: Parents: Catrin Jacksties, Mandy Bowden, Clare van Eeden, Kaye Odinet, Anya Chisholm, Jo Challis,  
Teachers: Mike Burton, Chris Gladstone, Maureen Phillips, Pauline Wallace (BOT Teacher Rep), Rachel Wills

Parent Class Reps: Victoria Fisher (Rm 1), Karen German (Rm 2), Yvonne Bowater (Rm 3), Deb Lott (Rm 4), Rebecca Clarkson (Rm 5) Ian Henbrey (Rm6), Melissa Munro & Vanessa Donald (Rm 7) , Brenda Riley (Rm 8), Anya Chisholm (Rm 9) Jo Challis (Rm 11), Clare van Eeden (Rm 12) Brenda Holdaway (Rm 13), Catrin Jacksties (Rm 15)  
Note: no room 14 parent rep

Gala Class Reps: Karen German (Rm 2), Katherine Chilton (Rms 4&7), Rebecca Clarkson, Marg Fern (Rm 8), Maria Eggers (Rm 15)

The meeting closed at 7.30 pm.

.....  
Chairperson

.....  
Date