



**“That we may have life and have it to the full”
(BASED ON JOHN 10:10)**

ST JOSEPH’S SCHOOL NELSON ICT CONTRACT (Y1 - Y8 Students)

The documents contained in this booklet should be signed and returned to school.

FULL NAME:	
DATE OF BIRTH:	
Teacher:	
PARENT/CAREGIVER NAME:	
PARENT/CAREGIVER EMAIL:	



ST JOSEPH'S SCHOOL NELSON ICT RESPONSIBLE USE AGREEMENT

When using information and communication technologies (ICT) at St Joseph's School including when I Bring My Own Device (BYOD) I will always be a good digital citizen. This means that I;

- Will keep it kind. Think about others online and talk or share in respectful ways.
- Understand that personal use of my device during school time is **not** permitted.
- Will use personal devices sensibly. It is my responsibility to put my device into the BYOD cupboard on arrival at school, and only access it for learning as directed by the teacher.
- Will keep it to my device to myself. Keep passwords and information about yourself and other people private and offline as it can be easily shared, viewed, screenshot, or changed by others to mean different things. Nothing is private online.
- Will keep it careful. Because things you do or say online can be seen by others, be careful to share the things you can feel proud of, or would be happy sharing with someone face to face.
- Will keep it positive. Always respect others online and communicate in a positive, respectful way.
- Will post with caution. Anything you post or do online can influence what people think of you.
- Won't believe everything I see. Always think carefully about the information you see online – not everything is true. If you are unsure of something talk to a teacher/parent or trusted adult.
- Avoid online bullying. Creating or forwarding content that is harmful or hurtful towards someone else is not okay at any time.
- Keep personal information secure by using strong passwords and not sharing them with other students. Always log out of a site, or device. Get permission before downloading software to the school network or connecting new devices.
- Will recognise others' work. When we use or take others' work or ideas from the internet, we need to make sure we copy or use these in ways that are okay because there are rules about this. Your teacher will help you to use things you find online in the right ways.
- Will seek help. Sometimes you or someone you know will feel unsafe or come across bad or hurtful content online. If this happens to talk to a trusted adult about what can be done.

STUDENT ICT RESPONSIBLE USE DECLARATION

- I understand that this agreement is for responsible use it to be followed when using any technology whilst at school or whilst on any school activity. I am aware that this may include the use of a device that the school does not own.
- I understand that if I breach the responsible use agreement, I may lose access to school ICT services including the use of the internet, on school-owned devices or any personally owned devices used at school.

Students name printed: _____

Student sign: _____

Date: _____

PARENT RESPONSIBLE USE DECLARATION

- I understand that our school is supporting students as they learn the skills required to become successful digital citizens. <https://www.stjosephsnelson.school.nz/cyber-safety/>
- I understand that our school has a policy and associated procedures* which outlines the schools digital citizenship approach and how this supports teaching and learning. *See the school website for our policies and procedures. <https://www.stjosephsnelson.school.nz/board-policies/>
- I understand that the school provides access to the internet and other communications technologies because they believe it enhances the teaching and learning process
- I understand the school encourages responsible behaviour by students when using technology to help protect themselves and each other from experiencing harm online. I am aware that this 'Responsible Use Agreement' is part of that, and that it encourages students to consider how their actions can affect themselves and those around them.
- I have read the student declaration and have talked with my child about what it means to them. I am happy that my child understands what this means and that they are capable of working within the guidelines.
- I am aware that students can experience challenges when using technology, but that the school makes every effort to support students to manage these challenges effectively. I understand that by learning to deal with them in a safe environment with the appropriate support they will be better prepared to deal with the challenges in the future.
- If I have questions or concerns about the way in which technology is being used by my child at school, I know the school is happy to discuss this with me.
- I give permission yes / no (please circle one) for my child to have their photograph taken for the school newsletter or closed Facebook page <https://www.facebook.com/groups/StJoNsn/>
- I give permission for my child to use their LICN-ED portal for posting their learning using ipad apps, ClassDojo, See Saw and their school Google Account.

Parent Name Printed: _____

Parent Signature: _____

Date: _____